



ST. FRANCIS XAVIER SCHOOL

(A unit of St. Francis Xavier Education Society, Regd. No.: SO052939)

AFFILIATED TO THE COUNCIL FOR THE INDIAN SCHOOL CERTIFICATE EXAMINATIONS, NEW DELHI
CISCE SCHOOL CODE : WB - 127

Ref: 23-24/OP/110

Dated : 28/08/2023

NOTICE PARENTS OF CLASSES I TO XII NON SUBMISSION OF ADMISSION RELATED DOCUMENTS BY THE PARENTS / GUARDIANS

Dear Parents / Guardians,

You are aware that you have secured admission in our school and not yet submitted all the **admission related documents** for the session **2023-2024**. You are hereby instructed to **submit the same before collecting the Report Card of the Unit Test-1**. Please ignore if you have already submitted.

❖ List of compulsory documents to be submitted :

1. Final Report Card of Previous School
2. Marksheet of Board / Council Exam
3. Transfer Certificate
4. Birth Certificate

PRINCIPAL (O)

Regd. Off. : P-188, CIT Scheme IV M, Suren Sarkar Road, Kolkata-700010

School Premises : GA-Block, Purbachal, Phase-I, Sector-III, Salt Lake City, Kolkata-700 097

Ph : +91 33 2335 0584 / 9108, Fax : +91 33 2335 9095, Email : info@stfxonline.com

Website : www.stfxonline.com