



ST. FRANCIS XAVIER SCHOOL

(A unit of St. Francis Xavier Education Society)

AFFILIATED TO THE COUNCIL FOR THE INDIAN SCHOOL CERTIFICATE EXAMINATIONS, NEW DELHI
CISCE SCHOOL CODE : WB - 127

NOTICE ONLINE SCHOOL APP/PORTAL PROCEDURE 1.04.2022

1. Parents & Guardians may please note that the online school portal can be accessed from the school website (www.stfxonline.com) by clicking on the "Parent Login and Fees Payment" link on the homepage. You may also access the portal directly by visiting '<https://quickschool.niitnguru.com/stfx>'.
2. Once the link is clicked, it will take you to the school portal webpage where the Username and password is to be entered. Please note that the Username is the "STFX ID" of the student which can be found on the report card of the student and the default password is 'welcome1a'. Once you login, you will be able to access the various features of the portal including facility to pay the school fees (note: nominal bank charges apply).
3. Parents must also download the Quick School Parent App available for both android and iOS devices. Once the app is installed on your phone and you open it, you will be asked to enter the 'school url'. Please enter '<https://quickschool.niitnguru.com/stfx>' here. You will also be asked to enter a 'Nickname' of your choice, which you may keep as the name of your ward.



Quick School Parent

NIIT Limited Education

★★★★★ 5.093

Everyone

This app is available for some of your devices

4. On the next page, you will be asked to enter the Username & Password. As mentioned in Serial no.2, username shall be the STFX ID of the child and the default password is 'welcome1a'.
5. **Bus students** may also pay transport fees in a similar manner. In their case the Username will be their STFX ID preceded by the letter the 'T'. Therefore, if STFXID is '2015005', for bus students wanting to pay bus fees, they should use Username as T2015005. Default password shall be welcome1t. **Please note:** This feature is not yet active but will soon be launched in the forthcoming days.
6. Once you enter the portal/app, please change your password to the desired password of your choice in order to maintain the security of your account.
7. For any troubleshooting, please contact Mrs. Sanchari Bhuiya Saha on 2335-9108/0584 and speak to her on extension '123'.



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