



# ST. FRANCIS XAVIER SCHOOL

AFFILIATED TO THE COUNCIL FOR THE INDIAN SCHOOL CERTIFICATE EXAMINATIONS, NEW DELHI  
CISCE SCHOOL CODE : WB - 127

Ref: 21-22/OP/219

## NOTICE

Dated: 01/02/2022

### SCHOOL REOPENING SCHEDULE AND GUIDELINES

1<sup>st</sup> FEB 2022

As per the latest notification issued by the Government of West Bengal, classes from VIII-XII shall begin from the 3<sup>rd</sup> of February following the timings mentioned below:

Category	Mode	Arrival	Break	Departure
Classes VIII-XII	HYBRID	9:45am	12:35pm to 1:105pm	2:40pm

In above context please note as follows:

- 1. ATTENDANCE:** Physical attendance shall be required on odd/even basis. On 3<sup>rd</sup> of February those having odd roll numbers shall attend and the following day the even roll numbers. This system of odd/even rotation shall continue till withdrawn. Students not supposed to be present in school as per the above system will not be allowed into the premises. Students who are supposed to be present in school premises as per the aforesaid system shall not be marked present even if attending online.
- 2. HEALTH PRECAUTIONS:** Students showing COVID-19 symptoms should not attend school without getting examined by a qualified doctor. They should only attend schools after obtaining a fitness certificate. Students must follow personal hygiene measures like hand sanitization and masking (N95 Masks only). Those eligible must get vaccinated without fail. Masks & sanitizer along with spare ones should be carried by the students themselves. School will follow a 'no mask/sanitizer no entry policy'. Any student having co-morbidities may apply for exemption from attending classes along with a doctor's medical certificate.
- 3. SCHOOL BUS:** To maintain proper hygiene and travel safely, school highly recommends that all students avail the school bus. School bus may ply only if there is adequate demand making such operations feasible. Please contact Mr. Surojeet Ghosh (6290828900) to register your interest. Only healthy students wearing mask and sanitizer shall be allowed to board the bus.
- 4. OTHER ESSENTIAL INFORMATION**
  - a. School Canteen will not be operational. Students must stay inside their classrooms during break time and have their tiffin. No tiffin sharing will be allowed.
  - b. Morning Assembly will be conducted in the classroom through PA system.
  - c. There should be no overcrowding in toilets, near water coolers etc.
  - d. In case of any student falling sick, he/she will be isolated, and parents will be informed immediately. On receipt of such information, parents must collect the student within 1 hour of intimation. In case of emergency, student will be taken to the nearest hospital at the cost and expense of the parent.
  - e. Students must attend in proper winter uniform.
  - f. For the fourth quarter offline fees for the year 2021-22 shall be applicable.

In addition to the above, please follow all relevant guidelines mandated by the Govt. of West Bengal from time to time. We hope to conduct smooth school operations with your full and sincere cooperation.

Anil Srivastava,  
Principal (O).